

Audit and Governance Committee

Meeting to be held on 26 September 2012

Electoral Division affected: None

Management of vehicle assets – Progress report

Contact for further information:

Bernard Noblett, 01772 536945, Lancashire County Commercial Group,
Bernard.noblett@lancashire.gov.uk

Executive Summary

This paper provides an update on the actions taken in response to the internal audit report on the management of vehicle assets produced in February 2012.

Recommendation

The Committee is requested to consider the report and comment on the actions being taken.

Background and Advice

An internal audit report on vehicle asset management in Lancashire County Council was prepared in February 2012. A number of issues were identified, some of which related to the fleet management function in Lancashire County Commercial Group, whilst others applied throughout Lancashire County Council.

The majority of Lancashire County Council's vehicle fleet is currently managed within Lancashire County Commercial Group and procedures are in place to cover vehicle hire, insurance and driver licence checks etc for this group of vehicles and drivers. However, it was recognised that there is currently no Corporate Fleet Management Policy or guidance for employees in the rest of Lancashire County Council.

As a result a Fleet and Driver Management Policy with associated guidance has been developed. This is to be submitted to the Leader of the County Council for his consideration and approval.

Other issues identified in the internal audit report which related specifically to the fleet management function in Lancashire County Commercial Group now have agreed management responses and actions in place.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Risk management

N/A

**Local Government (Access to Information) Act 1985
List of Background Papers**

Paper	Date	Contact/Directorate/Tel
-------	------	-------------------------

N/A

Reason for inclusion in Part II, if appropriate

N/A